CONFERENCING AND EVENTS

Abington Hall ◙ Cambridge

Conferencing Charges

All rates are subject to VAT at the prevailing rate
(unless otherwise stated)

Day Delegate Rate £32.00 per person

This includes room hire, full conference facilities, normal support services, two servings of tea/coffee/biscuits, and a fork buffet lunch

The day delegate rate applies to numbers in excess of 15 in the Oak and Garden rooms or 30 in the Conference Centre.

Normal support services include a data projector and screen and one flip chart with pad and pens.

For numbers below these minimum requirements, a minimum spend is incurred of **£480** in the Oak and Garden rooms and **£960** in the Conference Centre.

Evening and weekend rates are available on request.

Accommodation charges (Sun – Thurs) (inclusive of VAT)

Bed & Breakfast (full English) - per night	£52.00
Bed, Breakfast & Evening Meal - per night	£70.00

Additional charges

• Additional coffee and tea (per person)	**£ 1.75**
• Additional coffee, tea & biscuits (per person)	**£ 1.95**
• Full bar facilities and wine list are available on request.	
• Technical Assistance (per hour)	**£ 30.00**
• Laptop hire (per day)	£ 50.00
• Additional flip charts (per chart & pad)	£ 10.00
• Photocopying per sheet	**£ 0.25**
• International fax	
o Top sheet	**£ 1.50**
o Additional sheets	**£ 0.25**
• UK fax	
o Top sheet	**£ 0.75**
o Additional sheets	**£ 0.25**