

# ABINGTON HALL'S CATERING BOOKING FORM

Direct Tel: 01223 899268  
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**Please complete all sections of the booking form**

Title of Event	
Organiser	
Address for invoice	
E-mail	
Phone number	Fax number
Date of event	PO Number
Start time	Finish time
<b>Venue:</b>	
<b>Catering Requirements:</b>	Estimated number:
Special dietary requirements:	
Comments	
<b>Where did you hear about Abington Hall's Catering Service?</b>	
Signature *	Date
Name in capitals	
<p><i>* Signing this form constitutes a contract with Abington Hall. I have read and agree to abide by Abington Hall's Terms and Conditions for Venue Hire which supersedes all other correspondence unless accepted by Abington Hall in writing.</i></p>	
<p>We will be happy to deal with additions and amendments as the date of your event approaches. Final amendments can be accepted up to 48 hours prior to your event but must be notified in writing. Please note All external deliveries are to be of the minimum value of £30 per delivery.</p>	